



PTA Meeting Minutes June 1, 2021

Called Meeting to order via Zoom: 7:05pm

In Attendance: Carolyn Shuster (President), Nichole Keller (Vice President) Linda Gopal (Treasurer), Jamie Coffey (Secretary), Sherryl Loya, Anissa Willis, Suzanne Pavlus, Melissa McGee, Dorcas Mundeke, Indrani Roy, Magali Cantuarias, Olivia Sierra, Crookston, Glenn Hunt, LaVerne Hemingway, Rose Awuah, Silvana White, Sue Weaver, & S. Wetha

Approved the May Meeting Minutes. Jamie made a motion to approve the May minutes, Carolyn seconded the motion. All approved.

President & VP Report

- **Officer Nominations - Nomination's chair**, Nichole Keller, presented the nominations and voting process. For each position, all candidates were voted into their positions unanimously. Congratulations to our new and returning PTA board members!
 - President- *Anissa Willis*
 - Vice President- *Carolyn Shuster*
 - Treasurer- *Linda Gopal*
 - Secretary - *Melissa McGee*
- **Open Committee Chairs** –If you know someone who may be interested - please talk to them and communicate with the board about opportunities for 2021-2022 school year.
 - **Fundraising** – **Open**
 - **Communications** – **Open**
 - **Membership** – Nancy Shah, **we do need an additional volunteer**
 - **Volleyball Event** – TBD if 2021 event will be scheduled
 - **Front Office** – We discussed this role and determined we do not need this for 2021-2022. Next year the school will add a security position to monitor folks coming in and out in addition to the SRO. Sue Weaver agreed with Ms. Loya that this role is no longer needed for 2021-2022.
 - **SEAC Rep** – Keri Alberts
 - **MSAAC Representative** – Liz Jenkins
 - **Odyssey of the Mind** – **Ms. Loya to secure in August**
 - **Volunteer Chair** – Savitha Seshadi
 - **Falcon's Nest** - Nichole Keller

- o **Spirit Wear** - Nichole Keller
- o **Giving Tree** - Nichole Keller
- o **Hospitality** – Suzanne Pavlus
- o **School Supply Kits** – Suzanne Pavlus
- **Carolyn proposed the below dates for the 2021-2022 PTA Meeting Schedule (2nd Tuesdays of the Month at 7PM) and the group voted in approval of these meeting dates.**
 - o September 14, 2021
 - o October 12, 2021 (immediately following Indigenous Peoples' Day)
 - o November 9, 2021
 - o December 14, 2021
 - o January 11, 2022
 - o February 8, 2022
 - o March 8, 2022
 - o April 19, 2022 (3rd Tuesday of the month due to Spring Break)
 - o May 10, 2022
 - o June 7, 2021 (1st Tuesday of the month due to end of year)

Treasurer's Report

- PTA has \$13,595.12 in cash in the accounts.
- Linda presented the proposed Annual Budget for 2021-2022. The group reviewed and discussed each line item. Below are some of the discussion points for budget adjustment consideration:
 - o Income was down this year, as to be expected with the pandemic year.
 - o Most of the budget amounts are the same year over year.
 - o Planned income for next year \$12,680
 - The staff volleyball event may be removed from the budget which impacts income (\$1,600).
 - AmazonSmile rewards doubled YOY totaling \$240 – need to keep FSMS families using this option for shopping.
 - Suzanne expressed concern around the School Supply budget. To reach we'd need to sell 350 kits and that may not be feasible. Last year we grossed \$440. Reduced to \$850 of income.
 - o Planned Expenses for next year \$12,679
 - Ms. Loya suggested that we remove \$850 from expenses by removing the Volunteer Appreciation events to help do that.
 - Suzanne questioned the hospitality budget covers Luncheon and Staff Appreciation week and the rest is parent donations (Baked goods, etc.).
 - PTA conference is free for officers to attend. Remove from budget.

After reviewing the budget and making the noted updates, Linda made a motion to approve the 2021-2022 budget, Nichole Keller seconded and all approved.

Principal's Report – Sherryl Loya

- Conducted a great awards ceremony for the 8th graders today, 6/1.
- 8th grade students will come in Monday, June 7th from 1-3PM to get their awards/goodie bags/yearbooks, pictures with their teachers, etc.
- Everyone is looking forward to the fall and having everyone back 5 days a week.
- Friday August 20 will be a good day for PTA spirit wear sales and PTA membership drive as that will be the parent back to school events.

Parent Questions

- Suzanne asked about rising 6th graders. Virtual information video for course requests and walk through the building and a welcome video. Coming soon from the elementary schools.
- Ms. Loya recommends during parent nights a book for Middle School Parents. She recommends reading *Middle Makeover* by Michele Icard. She said she will add this back into her orientation presentation.

Committee Reports

- **School Supply Kits** – Suzanne Pavlus –
 - o Since students will not have lockers next year, the list of supplies is less.
 - o Amy will send out an email this week with information as well as Ashburn, Dominion and Discovery Elementary for awareness.
 - o The supply costs are 6th \$49, 7th \$48, and 8th \$52.
 - o Orders are open through July 5th.
 - o Orders will ship to students' homes by August 18th.
- **Fundraising** – Anissa Willis
 - o The May 12th Chipotle Spirit night earned \$284.

Old Business – none

- **Bylaws Committee Update** – the 5-year term expires in June 2021.
 - o Anissa Willis mailed off to Richmond this week and noted that takes 6-8 weeks to hear back.

New Business - none

Meeting adjourned at 7:58pm

Next meeting - September 14, 2021

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 - December 14, 2021
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